



## Chickasaw Foundation Inchokkaalaali (I'm visiting) Assistance Request Field Trip Information

The Chickasaw Foundation is pleased to offer the Inchokkaalaali' (I'm visiting) Assistance Request program to schools in Oklahoma communities. Students and faculty can receive an educational, hands-on field trip to the Chickasaw Cultural Center (CCC) in Sulphur, OK, where they will learn about the history and culture of the Chickasaw people.

Through this application, the Chickasaw Foundation can help schools fund the following:

- Student and faculty admission fees;
- Sack lunches for each participant (unless the café is closed);
- Mileage reimbursement for buses; and
- Activity kits for each student.
  - The applicant can choose whether they want their students to participate in a cultural art or horticultural craft demonstration, which will be reflective of the activity kits students receive.

### **About the CCC:**

The CCC provides opportunities to connect with First American history through performances, reenactments, demonstrations, collections, and exhibits at one of the largest and most extensive tribal cultural centers in the United States. While visiting the campus, students will receive a guided tour of the Chikasha Poya Exhibit, the Holisso Exhibit, and the traditional village. The Chikasha Poya Exhibit immerses visitors in the treasured stories of the Chickasaw Nation through a series of historical and cultural exhibits. The Holisso is the center for the study of Chickasaw history and culture and features an extensive scholarly library that preserves the tales, languages, and historical accounts of Chickasaw and other First American nations. The traditional village features authentic architecture, gardens, and a variety of interactive lessons and demonstrations of Chickasaw culture.

School faculty can familiarize students with Chickasaw history prior to the field trip by visiting <https://chickasaw.net/our-nation/history/chickasaw-nation-curriculum.aspx>. This curriculum has been approved by the Oklahoma State Board of Education.

### **Application Process:**

1. Submit the completed application to the Chickasaw Foundation at least six weeks before your anticipated visit. The form can be emailed to [ChickasawFoundation@Chickasaw.net](mailto:ChickasawFoundation@Chickasaw.net) or mailed to Post Office Box 1726, Ada, OK 74821-1726.
2. After receiving an award letter from the Chickasaw Foundation, the applicant will then schedule the field trip with the CCC, special events department at (580) 622-7130. The CCC will be the point of contact for all scheduling and organizational details of the field trip.
3. Following the field trip:
  - a. Each applicant will be required to complete a survey that further elaborates on their experience with the trip.
  - b. Mileage reimbursement will be paid to the school's transportation department. Please submit an invoice to the Chickasaw Foundation.

### **Know Before You Go:**

1. All students who participate in this program have permission to be photographed with the possibility of their photos being used on social media or other public relations material as it relates to the Inchokkaalaali' Assistance Program. It is the school's responsibility to ensure that all students can be photographed and communicate with the CCC if a child may not have their picture taken.
2. The Chickasaw Nation is actively monitoring COVID-19 cases throughout Oklahoma and reserves the right to limit the size of group tours, require masks, and cease sack lunches as needed to prevent the spread of COVID-19.

*\*Please note: Distributions during any calendar year will only be available until the funds allocated for that calendar year have been exhausted. Additionally, each class, or organized group, may submit only one request per academic year to the Chickasaw Foundation for consideration.*

*Funding for this program is provided in part by a grant from the Oklahoma City Community Foundation to fund school groups from central Oklahoma.*

## Chickasaw Foundation Inchokkaalaali' (I'm visiting) Assistance Request

Contact name: \_\_\_\_\_

☐ Mr. ☐ Ms. ☐ Mrs. ☐ Dr.

Date of application: \_\_\_\_\_

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Suffix \_\_\_\_\_

School name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone no.: (\_\_\_\_) \_\_\_\_\_ Cell phone no.: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

	Attendance Numbers																
	Totals	Bus driver(s)	Teachers	12th	11th	10th	9th	8th	7th	6th	5th	4th	3rd	2nd	1st	Kindergarten	Pre-K
Admission																	
Sack lunches																	

Demonstration activities are optional, but you may select one of the following for your group:

☐ Cultural art ☐ Horticulture

Number of activity kits needed: \_\_\_\_\_

Approximately what percentage of the students are Chickasaw? \_\_\_\_\_

Round-trip mileage (no. of miles\*): \_\_\_\_\_ Total number of bus(es): \_\_\_\_\_

\*Mileage to and from the school to the Chickasaw Cultural Center in Sulphur, Oklahoma.

Mileage reimbursement will be paid to the school transportation department. Following your trip, please submit an invoice to Chickasaw Foundation / Post Office Box 1726 / Ada, OK 74821-1726.

I have read the attached informational sheet and understand the processes and expectations of the Inchokkaalaali' Assistance Request Program.

\_\_\_\_\_  
School contact signature

\_\_\_\_\_  
Date

### **For Chickasaw Foundation Office Purposes Only:**

Admission: \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Sack lunches: \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Activity kits: \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_

#### **Fuel calculation**

Round trip miles: \_\_\_\_\_ X \_\_\_\_\_ bus(es) X \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total requested: \$ \_\_\_\_\_

☐ Approved amount: \$ \_\_\_\_\_

☐ Declined

\_\_\_\_\_  
Chief executive officer signature

\_\_\_\_\_  
Date